

CONFERENCE DESCRIPTION

Accommodations are available in the UC Davis residence halls for official guests of UC Davis. Your accommodations include lodging, meals, and access to recreational facilities. Housing space on-campus is limited; timely submission of a reservation form will assure a space. Please submit one reservation form per guest.

Summer Visitor Housing accommodations are located in Miller Hall, a cluster-style residential hall complex, situated on the north end of campus. Conference Housing provides clean, comfortable accommodations that are a basic amenity type of facility and may not be comparable to guest expectations if they plan to stay in a full service hotel/motel. Rooms are single occupancy with four – five guests sharing bathroom facilities. Accommodations are standard service which includes a set of fresh linens placed in your room prior to arrival. **Daily bed making is not provided during your stay.** Linens can be exchanged at the service desk. Telephone service is not provided. There are no pay telephones in the residence hall complexes.

Dinning

Meals are professionally prepared and served platform style in a dining room near your room. The menu offers a wide variety of hot and cold entrees, a vegetarian entrée, extensive salad and sandwich bars, soups, fresh fruits, desserts and beverages. Guests are welcome to return for additional servings as often as they wish.

Parking

Miller Hall guests should park in Visitor Parking Lot 25. There is a charge for campus parking each weekday; parking is free on Saturday and Sunday except during special events. Permits can be purchased at parking lot permit dispensers. Please contact Transportation and Parking Services at [530] 752-8277 for current rates.

Guaranteed Reservations

Reservations will be made on a first come, first served basis and will not be guaranteed if payment is not received by the reservation deadline; rooms will be guaranteed only when full payment is received in advance. All charges must be paid in US currency and drawn on a US bank. Traveler's checks, Cashier's checks, personal checks, money orders and credit cards will be accepted. Credit card payments accepted by fax. Checks must be made payable to UC Regents.

To reserve accommodations, please complete the reservation form and submit with full payment to the address noted on the form. After we receive your payment, we will mail you a receipt and confirmation of your reservation with detailed instructions for check in and how to obtain your room key and meal card.

CANCELLATIONS

All cancellations for accommodations must be made at least two weeks prior to the first arrival date of the reservation. An administrative service fee of \$25 will be deducted from the refund amount. A refund check will be mailed to the guest approximately two to four weeks after the notification. Full payment will be forfeited if cancellation notification is not received at least two weeks prior to the first conference arrival date.

UNIVERSITY & RESIDENT HALL REGULATIONS

Guests staying in the residence halls are expected to abide by all University & Residence Hall Regulations [www.confhsg.ucdavis.edu/pdf/Regulations.pdf].

The University of California prohibits discrimination against or harassment of any person employed by or seeking employment with the university on the basis of race, color, national origin, religion, sex, physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship or status as covered veteran (special disabled veteran, Vietnam era veteran or any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized). The University of California is an affirmative action/equal opportunity employer. Inquiries regarding the university's equal employment opportunity policies may be directed to Rahim Reed, Associate Executive Vice Chancellor-Campus Community Relations, Offices of the Chancellor and Provost, UC Davis, One Shields Ave., Davis, CA 95616; (530) 752-2071; fax (530) 754-7987; e-mail reed@ucdavis.edu. Speech or hearing impaired may dial (530) 752-7320 (TDD).

Contact Information

Male Female

| | | | |
|----------------|----------------|----------|--|
| Name | | | |
| Street Address | | | |
| City | State | ZIP Code | |
| Home Phone | | | |
| Cell Phone | Business phone | | |
| E-Mail Address | | | |

Conference Information

Accommodations are in air-conditioned single occupancy bedrooms with guests sharing bathroom facilities. Daily bed making is not included. Card operated laundry rooms are located on the premises. Packages include access to campus recreational facilities; dinner on the day of arrival, breakfast, lunch, and dinner during your stay, and breakfast and lunch on the date of departure.

| | |
|-------------------------------------|-------|
| Affiliation or Business at UC Davis | _____ |
|-------------------------------------|-------|

Plan A [1-18 Nights]
 \$83.00

Plan B [19-39 Nights]
 \$73.00

Plan C [40+ Nights]
 \$69.00

| | | | |
|--------------|---------|-----------------|---------------------------------|
| Arrival Date | _____ | Departure Date | _____ |
| # of nights | _____ X | Package price = | _____ Total amount due \$ _____ |

Check In Time: 4pm

Check Out Time: Noon

Payment

Please make check in US dollars, drawn on a US bank and made payable to UC Regents. **Full payment must be received with this form no later than 2 business days of arrival date in order to guarantee the reservation.** Credit card reservations accepted by **FAX [530.752.8185]**.

Payment Method: Check Money Order Visa Mastercard Recharge # _____

Credit Card # _____ Expiration Date _____

Signature _____

[required for valid credit card transaction] I authorize UC Davis Conference Housing to charge the amount shown

Send Completed form to:

| |
|-----------------------|
| FOR OFFICE USE |
| Area: |
| Receipt #: |
| Date: |

Conference Housing Office [SVH12]
 One Shields Avenue
 University of California
 Davis, CA 95616-8712